

**RURAL MUNICIPALITY OF MOOSE MOUNTAIN NO. 63**

**Meeting Minutes**

**January 8, 2025 - Regular Meeting - 01:30 PM**

Minutes of a Regular Meeting of Council of the Rural Municipality of Moose Mountain No. 63, held in the municipal office council chambers at 250, 8th Street West in Carlyle, Saskatchewan on Wednesday, January 8, 2025.

Reeve  
Councillor Division 1  
Councillor Division 2  
Councillor Division 3  
Councillor Division 4  
Councillor Division 5  
Councillor Division 6  
C.A.O.  
Assistant Administrator

Kelly Brimner  
Donald Boutin  
Darcy Moore  
Bryton Cann  
Rylan Weir  
Jack Wilson  
Blair Andrew  
Christie Hislop  
Jennifer McNabb

**1. CALL TO ORDER**

Reeve, Kelly Brimner, presided and called the meeting to order at 1:30p.m.

Resolution #  
**2025-001**

**2. MINUTES OF PREVIOUS MEETING**

**Moved By: Councillor Moore**

That the minutes of the Regular Meeting of Council held December 11, 2024, be approved as read.

**CARRIED**

**3. UNFINISHED BUSINESS**

Resolution #  
**2025-002**

**3.1 NE 09-08-03 W2- Building Permit Update**

**Moved By: Councillor Weir**

That the following Building Permit Application be approved and forwarded to our building official:

- Application 2024-03
- Residential - NE 09-08-03-W2
- Dwelling relocation and basement construction

**CARRIED**

Resolution #  
**2025-003**

**3.2 Banking Services Tender**

**Moved By: Councillor Wilson**

That the Rural Municipality of Moose Mountain No. 63 accept the banking services tender from Affinity Credit Union for the years 2025-2026.

**CARRIED**

Resolution #  
**2025-004**

**3.3 Saturn Oil- Wellsite Addition Request SW 30-07-01 W2**

**Moved By: Councillor Boutin**

That approval be granted to Evolve Surface Strategies Inc., agents for Saturn Oil & Gas Inc., to construct a wellsite addition utilizing existing approach at SW 30-07-01 W2 as per plan of survey by Caltech File No.24-2783-00-AWS01-R1.

**CARRIED**

Resolution #  
**2025-005**

**4. MONTHLY FINANCIAL STATEMENT**

**Moved By: Councillor Andrew**

That the statement of Financial Activities for the period ending December 31, 2024, attached to and forming a part of these minutes be accepted as presented.

**CARRIED**



Resolution #  
2025-006

## 5. NEW BUSINESS

### 5.1 Municipal Revenue Sharing Declaration

Moved By: Councillor Cann

The Council of the Rural Municipality of Moose Mountain No. 63 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- The municipality runs a Municipal Waterworks System that is not subject to public reporting requirements;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Resolution #  
2025-007

### 5.2 2025 Fidelity Bond Coverage

Moved By: Councillor Andrew

That the SARM Fidelity Bond covering employees of the Municipality be presented, reviewed and renewed as follows:

- Coverage, Fidelity Bond - \$100,000.00
- Premium - \$225.00

CARRIED

Resolution #  
2025-008

### 5.3 2025 WCB Coverage

Moved By: Councillor Boutin

That Council acknowledge our 2025 Saskatchewan Workers' Compensation Board premium rate of \$1.33.

CARRIED

Resolution #  
2025-009

### 5.4 2025 CRA Reduced EI Rate

Moved By: Councillor Weir

That Council acknowledge the 2025 CRA Reduced EI Rate of 1.173 and that the 5/12ths of the savings from the 2024 Reduced EI rate goes towards the Rural Municipality paying the employee benefits.

CARRIED

Resolution #  
2025-010

### 5.5 CTP Declaration

Moved By: Councillor Wilson

That the Rural Municipality of Moose Mountain No. 63 declare that for the Fiscal Year beginning April 1, 2024 and ending March 31, 2025, the Municipality has maintained the Primary Weight Corridor noted in the Clearing the Path – Primary Weight Corridor Maintenance Agreement(s).

CARRIED

Resolution # 2025-011 5.6 Sask Lotteries Grant Application

Moved By: Councillor Moore

That the R.M. of Moose Mountain No. 63 make the following population allocation under the Sask Lotteries Community Grant Program, allowing municipalities to apply for and distribute the grant for 2026:

- |                    |      |                  |            |
|--------------------|------|------------------|------------|
| - Town of Carlyle  | 67%  | = 328 @ \$7.95 = | \$2,607.60 |
| - Village of Manor | 33%  | = 161 @ \$7.95 = | \$1,279.95 |
|                    | 100% | 489              | \$3,887.55 |

CARRIED



Resolution #  
2025-012

**5.7 Cannington Lake- Minister's Order**

**Moved By: Councillor Wilson**

That the Council of the Rural Municipality of Moose Mountain No. 63 acknowledge the Minister's Order dated December 12, 2024 approving Cannington Lake to be converted to a Special Service Area as of January 1, 2025.

**CARRIED**

Resolution #  
2025-013

**5.8 Saturn Oil- Additional Wellbore Request SW 14-07-01 W2**

**Moved By: Councillor Boutin**

That approval be granted to Prairie Land & Investment Services Ltd., agents for Saturn Oil & Gas Inc., to drill two additional wellbores on an existing lease at SW 14-07-02 W2 as per plans of survey by Caltech File No.22-3413-05-AWS03-R1 & File No. 22-3413-05-AWS04-R1.

**CARRIED**

Resolution #  
2025-014

**5.9 Saturn Oil- Wellsite Addition Request NE 22-07-02 W2**

**Moved By: Councillor Moore**

That approval be granted to Prairie Land & Investment Services Ltd., agents for Saturn Oil & Gas Inc., to construct a wellsite addition utilizing existing approach at NE 22-07-02 W2 as per plan of survey by Caltech File No.24-3000-00-AWS01-R0.

**CARRIED**

Resolution #  
2025-015

**5.10 Saturn Oil- Flowline Request SE 30-07-01 W2**

**Moved By: Councillor Boutin**

That approval be granted to Prairie Land & Investment Services Ltd., agents for Saturn Oil & Gas Inc., to construct a flowline and temporary work space from 08-30-07-01 W2 to 08-30-07-01 W2 as shown on the plan of survey Caltech No. 24-0810-00-AOP01-R0.

**CARRIED**

Resolution #  
2025-016

**5.10.1 Saturn Oil- Wellsite Addition Request SE 21-07-02 W2**

**Moved By: Councillor Moore**

That approval be granted to Prairie Land & Investment Services Ltd., agents for Saturn Oil & Gas Inc., to construct two wellsite additions utilizing existing approach at SE 21-07-02 W2 as per plan of survey by Caltech File No.24-3001-00-AWS01-R0 & No.24-3001-00-AWS02-R0.

**CARRIED**

Resolution #  
2025-017

**5.11 Saturn Oil- Wellsite Request NW 05-08-01 W2**

**Moved By: Councillor Boutin**

That approval be granted to Prairie Land & Investment Services Ltd., agents for Saturn Oil & Gas Inc., with conditions, to construct a wellsite and approach at NW 05-08-01 W2 as per plan of survey by Caltech File No.24-3069-00-AWS01-R0.

**CARRIED**

Resolution #  
2025-018

**5.12 Agreement for Easement of Right-of-Way**

**Moved By: Councillor Moore**

That Council of the Rural Municipality of Moose Mountain No. 63 approve the easement request from SaskPower Corp. at the portion of the Northeast Quarter of Section Twelve (12), Township Eight (8), Range Three (3), West of the Second Meridian, Saskatchewan, Ext. 1 (Surface Parcel No. 162107029), shown outlined in red on the attached sketch.

**CARRIED**



Resolution #  
2025-019

**5.13 SK AG Lands Branch- Agreement Cancellation Requests**

**Moved By: Councillor Andrew**

That the R.M. submit a Ministry of Agriculture, Lands Branch cancellation form for the following lands listed under the Sask Ag & Food Lease Agreement:

- SE 29-09-01 W2
- SE 16-09-03 W2
- SW 16-09-03 W2

**CARRIED**

Resolution #  
2025-020

**5.14 Proposed Updates to the Minister's Order Designating Prohibited, Noxious and Nuisance Weeds**

**Moved By: Councillor Weir**

That Council acknowledge the proposed updates to the Minister's Order designating prohibited, noxious and nuisance weeds, replying with no concerns.

**CARRIED**

Resolution #  
2025-021

**5.15 J. McNabb Vacation Request**

**Moved By: Councillor Weir**

That Jennifer McNabb be granted the following holidays:  
February 20 & 24, 2025.

**CARRIED**

Councillor Blair Andrew declared a conflict of interest regarding the next agenda item, as it pertains to his personal building permit application. He left the Council Chambers at 2:26p.m.

Resolution #  
2025-022

**5.16 Building Permit 2025-01- SW 13-08-03 W2**

**Moved By: Councillor Weir**

That the following Building Permit Application be approved and forwarded to our building official:

- Application 2025-01
- Residential - SW 13-08-03-W2
- Dwelling renovation and reclassification

**CARRIED**

Councillor Blair Andrew was invited back into the Council Chambers at 2:34p.m.

Resolution #  
2025-023

**6. ACCOUNTS FOR APPROVAL AND PAYMENT**

**Moved By: Councillor Cann**

That accounts as presented to Council in the amount of \$288,020.70 and listed as cheque #'s 7759 to 7780 and online payments dated December 31, 2024 attached to and forming a part of these minutes be approved and paid.

**CARRIED**

Resolution #  
2025-024

**7. COUNCIL AND ADMINISTRATION REPORTS**

**Moved By: Councillor Moore**

- DIVISION 1 - Donald Boutin
- DIVISION 2 - Darcy Moore
- DIVISION 3 - Bryton Cann
- DIVISION 4 - Rylan Weir
- DIVISION 5 - Jack Wilson
- DIVISION 6 - Blair Andrew
- REEVE- Kelly Brimmer
- CAO- Christie Hislop

*That the Council and Administration reports be accepted as presented.*

**CARRIED**



Resolution #  
2025-025

**7.1 Admin Report**

**Moved By: Councillor Cann**

That Council write off the tax interest as follows: \$18.85 on Roll #883 000, \$20.44 on Roll #403 000 and \$8.94 on Roll#389 000.

**CARRIED**

Resolution #  
2025-026

**7.1.1 Munisoft- EFT Program Request**

**Moved By: Councillor Boutin**

That Council approve the quote for the Electronic Funds Transfer Program through Munisoft for a discounted price of \$649.35.

**CARRIED**

Resolution #  
2025-027

**7.1.2 Munisoft- Laptop Quote**

**Moved By: Councillor Wilson**

That Council approve the quote from Munisoft for a ASUS laptop for \$1,308.00.

**CARRIED**

Resolution #  
2025-028

**8. CORRESPONDENCE**

**Moved By: Councillor Wilson**

That the following correspondence having been read, now be filed:

- Envision- Year in Review
- SAMA- A Look Ahead to 2025
- PHN Newsletter - Winter 2024
- SMHI- 2024 Review
- Woodland Development Corp- Property Purchase
- Carlyle Fire Board Minutes- September 10, 2024

**CARRIED**

Resolution #  
2025-029

**9. NEXT MEETING OF COUNCIL**

**Moved By: Councillor Moore**

That the next Regular Meeting of Council be held on February 12, 2025, in the municipal council chambers, Carlyle, Saskatchewan, commencing at 1:30p.m.

**CARRIED**

Resolution #  
2025-030

**10. ADJOURNMENT**

**Moved By: Councillor Weir**

That this meeting adjourn at 3:44p.m.

**CARRIED**



Reeve



CAO