

RURAL MUNICIPALITY OF MOOSE MOUNTAIN NO. 63

Meeting Minutes

December 11, 2024 - Regular Meeting - 01:30 PM

Minutes of a Regular Meeting of Council of the Rural Municipality of Moose Mountain No. 63, held in the municipal office council chambers at 250, 8th Street West in Carlyle, Saskatchewan on Wednesday, December 11, 2024.

Reeve
Councillor Division 1
Councillor Division 2
Councillor Division 3
Councillor Division 4
Councillor Division 5
Councillor Division 6
C.A.O.
Assistant Administrator

Kelly Brimner
Donald Boutin
Darcy Moore
Bryton Cann
Rylan Weir
Jack Wilson
Blair Andrew (absent)
Christie Hislop
Jennifer McNabb

1. CALL TO ORDER

Reeve, Kelly Brimner, presided and called the meeting to order at 1:27p.m.

2. MINUTES OF PREVIOUS MEETING

Resolution #
2024-255

2.1 Regular Meeting Minutes

Moved By: Councillor Wilson

That the minutes of the Regular Meeting of Council held November 6, 2024, be approved as read.

CARRIED

Resolution #
2024-256

2.2 Special Meeting Minutes

Moved By: Councillor Moore

That the minutes of the Special Meeting of Council held November 21, 2024, be approved as read.

CARRIED

Resolution #
2024-257

3. MONTHLY FINANCIAL STATEMENT

Moved By: Councillor Boutin

That the statement of Financial Activities for the period ending November 30, 2024, attached to and forming a part of these minutes be accepted as presented.

CARRIED

4. NEW BUSINESS

Resolution #
2024-258

4.1 2025 Board and Committee Appointments

Moved By: Councillor Cann

That the following persons be appointed to represent the Rural Municipality of Moose Mountain No. 63 on the respective "Boards" and "Committees" for 2025:

- DEPUTY REEVE- Jack Wilson
- ACTING REEVE- Rylan Weir
- AGRICULTURAL, DEVELOPMENT & DIVERSIFICATION BOARD - Kelly Brimner
- AGRICULTURE PRODUCERS ASSOC. OF SK - Jack Wilson
- AIRPORT COMMISSION - CARLYLE - Blair Andrew, Bryton Cann
- ANIMAL PRODUCTION ACT- Administrator
- ASSESSOR - Administrator
- BEAR CLAW CASINO COMMUNITY DEVELOPMENT CORP. - Jack Wilson
- BOARD OF REVISION & SECRETARY - Western Municipal Consulting Ltd.
- CORNERSTONE COMM. PLANNING GROUP - Jack Wilson, Darcy Moore, Administrator
- DEVELOPMENT APPEALS BOARD & SECRETARY - Western Municipal Consulting Ltd.
- DIVISION BOUNDARY COMMITTEE- Committe of the whole, Administrator
- EMERGENCY MEASURES COORDINATOR - Brent Stillwell

Wilson

- E.M.O. EMERGENCY OPERATIONS COMM. - Rylan Weir
- FIRE - CARLYLE BOARD - Jack Wilson, Darcy Moore, Rylan Weir
- FIRE CHIEF - CARLYLE - Don VanMeer
- FIRE - MANOR BOARD - Kelly Brimner & Rylan Weir
- FIRE CHIEF - MANOR - John Brownlee
- GLEN MORRIS CEMETERY - Jack Wilson
- LIBRARY BOARD - CARLYLE - Jessica Shirley
- LIBRARY BOARD - MANOR - Tracy Brimner
- LIBRARY - SOUTHEAST REGIONAL - Tracy Brimner
- MOOSE MTN. AGRICULTURAL DAY COMM. - Bryton Cann
- MOOSE MTN. HEALTH CARE CORP. - Kelly Brimner
- MOOSE MOUNTAIN MEATS CO-OP LTD - Kelly Brimner
- NUISANCE ABATEMENT INSPECTOR - Municipal Foreman & Respective Councillor
- PEST CONTROL OFFICER - Terry Barnes
- REDCOAT MUTUAL AID AREA CONTROL COMM. - Jack Wilson
- ROAD BAN COMMITTEE - Kelly Brimner & Bryton Cann
- SASKALERT - Brent Stillwell
- SCHOOL DESIGN COMMITTEE- Rylan Weir
- SOUTHEAST TRANSPORTATION PLANNING COMM. - Donald Boutin
- STRAY ANIMAL POUND/POUNDKEEPER - Chopper K Auction Services
- WEED INSPECTOR - Dorothee Corrigan

CARRIED

4.2 Western Municipal Consulting 2025 Appointments

Resolution #
2024-259

4.2.1 2025 Board of Revision

Moved By: Councillor Wilson

That pursuant to Subsection 220(1) of The Municipalities Act, the RM OF MOOSE MOUNTAIN NO. 63 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Resolution #
2024-260

4.2.2 2025 Board of Revision Secretary

Moved By: Councillor Boutin

That pursuant to Subsection 221(1) of The Municipalities Act, the RM OF MOOSE MOUNTAIN NO. 63 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Resolution #
2024-261

4.2.3 2025 Development Appeals Board

Moved By: Councillor Moore

That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the RM OF MOOSE MOUNTAIN NO. 63 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

KB
OH

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Resolution #
2024-262

4.2.4 2025 Development Appeals Secretary

Moved By: Councillor Weir

That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the RM OF MOOSE MOUNTAIN NO. 63 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Resolution #
2024-263

4.3 2025 Regular Meeting Dates

Moved By: Councillor Cann

That the following be set as the 2025 regular meeting dates:

- January 8th
- February 12th
- March 12th
- April 9th
- May 14th
- June 11th
- July 9th
- August 13th
- September 10th
- October 8th
- November 12th
- December 10th

CARRIED

Resolution #
2024-264

4.4 Audit Engagement Letters

Moved By: Councillor Wilson

That Dudley & Company LLP be appointed as our auditor for the 2024 year, and that the "engagement" letter be reviewed, signed and returned.

CARRIED

Resolution #
2024-265

4.5 Fuel Tenders

Moved By: Councillor Weir

That the tender of TR Petroleum to supply fuel during the 2025 year be accepted at the tendered price of:
\$1.2969/L plus GST for a total of \$1.3617/L

CARRIED

4.6 Bank Services Tenders

TABLED

Resolution #
2024-266

4.7 2024 Cemetery Maintenance

Moved By: Councillor Wilson

That the following cemetery maintenance grants be paid:

- Glen Morris Cemetery - \$2900.00
- St. Mary's Wordsworth Cemetery - \$350.00
- Manor Community Cemetery - \$650.00
- West Carlyle Cemetery - \$250.00
- Sutherland Cemetery - \$200.00
- All Saints Community Cemetery - \$250.00
- Church of Our Lady - \$400.00

CARRIED

KB
OH

Resolution #
2024-267

4.8 2024 Gravel Inventory

Moved By: Councillor Boutin

That Council discuss and establish the following gravel inventories as of December 5, 2024:

- (MM Yard) NW¼ 12-07-03-W2 - 807.10 yds
- (Peterson) SE¼ 34-07-01-W2 - 1,322.31 yds + 17,495.70 yds
- (George) NW¼ 35-08-03-W2 - 2,628.84 yds + 7,493.23 yds
- (VanSprundel) SE¼ 27-07-01-W2 - 5,518.18 yds

CARRIED

Resolution #
2024-268

4.9 Write Off Invoices #2024-00076 & #2024-00078

Moved By: Councillor Cann

That the Rural Municipality of Moose Mountain No. 63 write off invoice #2024-00076 for \$262.50 and invoice #2024-00078 for \$262.50.

CARRIED

Resolution #
2024-269

4.10 SaskPower Request- SE 29-07-02 W2

Moved By: Councillor Moore

That approval be granted to SaskPower to build approximately 1000 meters of overhead power line in the road allowance, as per SaskPower File Number: 12048534-CA 20470071.

CARRIED

Resolution #
2024-270

4.11 Saturn Oil- Wellsite Request NE 30-07-01 W2

Moved By: Councillor Boutin

That approval be granted to Prairie Land & Investment Services Ltd., agents for Saturn Oil & Gas Inc., to construct a wellsite and approach at NE 30-07-01 W2 as per plan of survey by Caltech File No.24-2873-00-AWS02-R0.

CARRIED

Resolution #
2024-271

4.12 Saturn Oil- Wellsite Addition Request SE 29-07-01 W2

Moved By: Councillor Boutin

That approval be granted to Prairie Land & Investment Services Ltd., agents for Saturn Oil & Gas Inc., to construct a wellsite addition utilizing existing approach at SE 29-07-01 W2 as per plan of survey by Caltech File No.23-2062-03-AWS02-R0.

CARRIED

Resolution #
2024-272

4.13 Saturn Oil- Flowline Request NE 30 & SE 31-07-01 W2

Moved By: Councillor Boutin

That approval be granted to Prairie Land & Investment Services Ltd., agents for Saturn Oil & Gas Inc., to construct a flowline and temporary work space from NE 30-07-01 W2 to SE 31-07-01 W2 as shown on the plan of survey Caltech No. 24-2874-00-AOP01-R0.

CARRIED

4.14 Saturn Oil- Wellsite Addition Request SW 30-07-01 W2

TABLED

Resolution #
2024-273

4.15 2024 Bridge Inspections

Moved By: Councillor Wilson

That Council acknowledge the 2024 Bridge Inspection documents completed by WSP Canada Inc, including the necessary repairs for each bridge.

CARRIED

KB
QH

Resolution #
2024-274

4.16 C. Hislop Vacation Request

Moved By: Councillor Weir

That Christie Hislop be granted the following holidays:
December 2, 23, 27 & 30, 2024

CARRIED

Resolution #
2024-275

4.17 Fraud & Error Policy Review

Moved By: Councillor Moore

That the CAO and Council review and complete policy GG.2, the "Fraud and Error Policy Checklist" for 2024.

CARRIED

Resolution #
2024-276

5. ACCOUNTS FOR APPROVAL AND PAYMENT

Moved By: Councillor Wilson

That accounts as presented to Council in the amount of \$324,738.72 listed as cheque #'s 7733 to 7751 and online payments dated November 30, 2024 attached to and forming a part of these minutes be approved and paid.

CARRIED

Resolution #
2024-277

5.1 Proposed Online Payments

Moved By: Councillor Boutin

That due to the Canada Post strike, the CAO be authorized to pay any bills necessary by electronic means.

CARRIED

Resolution #
2024-278

6. COUNCIL AND ADMINISTRATION REPORTS

Moved By: Councillor Moore

- DIVISION 1 - Donald Boutin
- DIVISION 2 - Darcy Moore
- DIVISION 3 - Bryton Cann
- DIVISION 4 - Rylan Weir
- DIVISION 5 - Jack Wilson
- REEVE- Kelly Brimner
- CAO- Christie Hislop

That the Council and Administration reports be accepted as presented.

CARRIED

Councillor Rylan Weir left the Council chambers at 4:14p.m.

Resolution #
2024-279

7. CORRESPONDENCE

Moved By: Councillor Cann

That the correspondence presented having been read, now be filed.

CARRIED

Resolution #
2024-280

8. NEXT MEETING OF COUNCIL

Moved By: Councillor Wilson

That the next Regular Meeting of Council be held on January 8, 2025, in the municipal council chambers, Carlyle, Saskatchewan, commencing at 1:30p.m.

CARRIED

Resolution #
2024-281

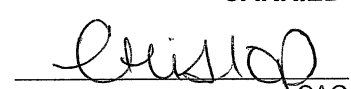
9. ADJOURNMENT

Moved By: Councillor Boutin

That this meeting adjourn at 4:28p.m.

CARRIED


Reeve


CAO