

RURAL MUNICIPALITY OF MOOSE MOUNTAIN NO. 63

Meeting Minutes

January 10, 2024 - Regular Meeting - 01:30 PM

Minutes of a Regular Meeting of Council of the Rural Municipality of Moose Mountain No. 63, held in the municipal office council chambers at 250, 8th Street West in Carlyle, Saskatchewan on Wednesday, January 10, 2024.

Reeve
Councillor Division 1
Councillor Division 2
Councillor Division 3
Councillor Division 4
Councillor Division 5
Councillor Division 6
C.A.O.
Assistant Administrator

Kelly Brimner
Donald Boutin
Darcy Moore (absent)
Bryton Cann
Rylan Weir
Jack Wilson
Blair Andrew (absent)
Christie Hislop
Jennifer McNabb

1. CALL TO ORDER

Reeve, Kelly Brimner, presided and called the meeting to order at 1:34p.m.

Resolution #
2024-001

2. ABSENCE

Moved By: Councillor Weir

That Council acknowledge and approve of Councillor Blair Andrew's absence from 3 consecutive council meetings due to medical reasons.

CARRIED

Resolution #
2024-002

3. MINUTES OF PREVIOUS MEETING

Moved By: Councillor Cann

That the minutes of the Regular Meeting of Council held December 13, 2023, be approved as read.

CARRIED

Resolution #
2024-003

4. MONTHLY FINANCIAL STATEMENT

Moved By: Councillor Wilson

That the statement of Financial Activities for the period ending December 31, 2023, attached to and forming a part of these minutes be accepted as presented.

CARRIED

5. NEW BUSINESS

Councillor Donald Boutin arrived at the Council Chambers and joined the meeting at 1:47p.m.

Resolution #
2024-004

5.1 Municipal Revenue Sharing Declaration

Moved By: Councillor Weir

That the Council of the Rural Municipality of Moose Mountain No. 63 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required.

CARRIED

KB

Resolution #
2024-005

5.2 2024 Fidelity Bond Coverage

Moved By: Councillor Wilson

That the SARM Fidelity Bond covering employees of the Municipality be presented, reviewed and renewed as follows:

- Coverage, Fidelity Bond - \$100,000.00
- Premium - \$225.00

CARRIED

Resolution #
2024-006

5.3 2024 WCB Coverage

Moved By: Councillor Cann

That Council acknowledge our 2024 Saskatchewan Workers' Compensation Board premium rate of \$1.16.

CARRIED

Resolution #
2024-007

5.4 2024 CRA Reduced EI

Moved By: Councillor Weir

That Council acknowledge the 2024 CRA Reduced EI Rate of 1.177 and that the 5/12ths of the savings from the 2023 Reduced EI rate goes towards the Rural Municipality paying the employee benefits.

CARRIED

Resolution #
2024-008

5.5 Year End Gravel Inventory

Moved By: Councillor Boutin

That Council discuss and establish the following gravel inventories as of November 17, 2023:

- (MM Yard) NW¼ 12-07-03-W2 - 2,335.00 yds
- (Peterson) SE¼ 34-07-01-W2 - 1,285.00 yds + 0 yds
- (George) NW¼ 35-08-03-W2 - 3,079.00 yds + 21,214.00 yds
- (VanSprundel) SE¼ 27-07-01-W2 - 19,335.00 yds

CARRIED

Resolution #
2024-009

5.6 Sask Lotteries Grant Application

Moved By: Councillor Wilson

That the R.M. of Moose Mountain No. 63 make the following population allocation under the Sask Lotteries Community Grant Program, allowing municipalities to apply for and distribute the grant for 2025:

- Town of Carlyle	67%	= 328 @ \$7.95 = \$2,607.60
- Village of Manor	33%	= 161 @ \$7.95 = \$1,279.95
	100%	489 \$3,887.55

CARRIED

Resolution #
2024-010

5.7 SK AG Lands Branch- Agreement Cancellation Requests

Moved By: Councillor Cann

That the R.M. submit a Ministry of Agriculture, Lands Branch cancellation form for the following lands listed under the Sask Ag & Food Lease Agreement:

- SE 29-09-01 W2
- SE 16-09-03 W2
- SW 16-09-03 W2

CARRIED

5.8 Bylaw 1-2024 To Licence The Extraction of Gravel from Gravel Pits

Resolution # 2024-011 **5.8.1 Bylaw No. 1-2024- First Reading**

Moved By: Councillor Weir

That Bylaw No. 1-2024, being a bylaw to licence the extraction of gravel from gravel pits, be read a first time.

CARRIED

KB CH

Resolution #
2024-012

5.8.2 Bylaw No. 1-2024- Second Reading

Moved By: Councillor Wilson

That Bylaw No. 1-2024, being a bylaw to licence the extraction of gravel from gravel pits, be read a second time.

CARRIED

Resolution #
2023-013

5.8.3 Bylaw No. 1-2024- Third Reading Approval

Moved By: Councillor Boutin

That Bylaw No. 1-2024, being a bylaw to licence the extraction of gravel from gravel pits, be given three readings at this meeting.

CARRIED

Resolution #
2024-014

5.8.4 Bylaw No. 1-2024- Third Reading

Moved By: Councillor Cann

That Bylaw No. 1-2024, being a bylaw to licence the extraction of gravel from gravel pits be read a third time and adopted.

CARRIED

Councillor Donald Boutin declared a conflict of interest with the next item of business as the oil well is located on his property. He left the chambers at 2:08p.m.

Resolution #
2024-015

5.9 Triland Energy- Wellsite Development NW 22-07-01 W2

Moved By: Councillor Wilson

That approval be granted to Prairie Land & Investment Services Ltd., agents for Triland Energy Inc., to construct a wellsite, access road and temporary workspace utilizing the existing approach at NW 22-07-01-W2 as per plan of survey by Midwest Surveys No. ES-0906-23-W2-WST.

CARRIED

Resolution #
2024-016

5.10 Triland Energy- Flowline Development SW 27-07-01 W2

Moved By: Councillor Weir

That approval be granted to Prairie Land & Investment Services Ltd., agents for Triland Energy Inc., to construct a flowline at SW 27-07-01 W2 as shown on the plan of survey by Midwest Surveys Inc. No. ES-0907-23-P1-IOP.

CARRIED

Councillor Donald Boutin returned to the Council Chambers at 2:13p.m.

Resolution #
2024-017

5.11 Triland Energy- Battery Site Development SW 27-07-01 W2

Moved By: Councillor Boutin

That approval be granted to Prairie Land & Investment Services Ltd., agents for Triland Energy Inc., to construct a battery site, access road, temporary workspace and an approach at SW 27-07-01-W2 as per plan of survey by Midwest Surveys No. ES-0909-23-P1-IOP.

CARRIED

Resolution #
2024-018

5.12 Saturn Buried Power Cable Request

Moved By: Councillor Boutin

That the Rural Municipality of Moose Mountain No. 63, gives their consent to Saturn Oil & Gas Inc. to install a buried electrical cable from NE 25-07-02 W2 to NW 30-07-01 W2 as shown on plan of survey Caltech File No.23-0867-04-AWS03-R0.

CARRIED

KB CH

5.13 Outstanding Accounts Receivable

Resolution #
2024-0019

5.13.1 Invoice #2023-00010

Moved By: Councillor Weir

That the Rural Municipality of Moose Mountain No. 6 write off invoice #2023-00010 for a total of \$20.00.

CARRIED

Resolution #
2024-0020

5.13.2 Invoice #GRV2022-12

Moved By: Councillor Wilson

That the Rural Municipality of Moose Mountain No. 63 acknowledge the outstanding Accounts Receivable Invoice #GRV2022-12 and add the arrears to tax roll #727 000.

CARRIED

5.14 Health, Safety and Environmental (HSE) Manual

Resolution #
2024-0021

5.14.1 6.25 Machine Safety Policy

Moved By: Councillor Boutin

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.25 Machine Safety Policy in our HSE Manual.

CARRIED

Resolution #
2024-0022

5.14.2 6.27 Manual Lifting and Handling Loads Policy

Moved By: Councillor Weir

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.27 Manual Lifting and Handling Loads Policy in our HSE Manual.

CARRIED

Resolution #
2024-0023

5.14.3 6.28 Noise Control Policy

Moved By: Councillor Wilson

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.28 Noise Control Policy in our HSE Manual.

CARRIED

Resolution #
2024-0024

5.14.4 6.29 Personal Protective Equipment (PPE) Policy

Moved By: Councillor Cann

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.29 Personal Protective Equipment (PPE) Policy in our HSE Manual.

CARRIED

Resolution #
2024-0025

5.14.5 6.31 Preventative Maintenance Policy

Moved By: Councillor Boutin

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.31 Preventative Maintenance Policy in our HSE Manual.

CARRIED

Resolution #
2024-0026

5.14.6 6.32 Progressive Discipline Policy

Moved By: Councillor Wilson

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.32 Progressive Discipline Policy in our HSE Manual.

CARRIED

Resolution #
2024-0027

5.14.7 6.35 Safeguards Policy

Moved By: Councillor Weir

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.35 Safeguards Policy in our HSE Manual.

CARRIED

KB CH

Resolution #
2024-0028

6. ACCOUNTS FOR APPROVAL AND PAYMENT

Moved By: Councillor Cann

That accounts as presented to Council in the amount of \$142,819.28 and listed as cheque #'s 7478 to 7505 and online payments dated December 31, 2023, attached to and forming a part of these minutes be approved and paid.

CARRIED

Resolution #
2024-0029

7. COUNCIL AND ADMINISTRATION REPORTS Seconded By: Councillor Cann

- *DIVISION 1 - Donald Boutin*
- *DIVISION 3 - Bryton Cann*
- *DIVISION 4 - Rylan Weir*
- *DIVISION 5 - Jack Wilson*
- *REEVE- Kelly Brimner*
- *CAO- Christie Hislop*

That the Council and Administration reports be accepted as presented.

CARRIED

Resolution #
2024-0030

7.1 Maternity Leave Benefits

Moved By: Councillor Cann

That the CAO be instructed to invoice employee Kim Mortimore for her portion of Long Term Disability and Group Life Insurance benefits while on maternity leave.

CARRIED

Resolution #
2024-0031

7.2 Fire Department Main Pumper Request

Moved By: Councillor Boutin

That the Rural Municipality of Moose Mountain No. 63 acknowledge the request letter from the Carlyle & RM #63 Fire Protection Board to purchase a new Main Pumper Truck from Seahawk for a total of \$877,185.23 plus tax,

and furthermore that Council accept this request and agree to pay for half of the expenses, with the understanding that the Town of Carlyle pay the other half.

CARRIED

Resolution #
2024-0032

8. CORRESPONDENCE

Moved By: Councillor Weir

That the correspondence presented having been read, now be filed.

CARRIED

Resolution #
2024-0033

9. NEXT MEETING OF COUNCIL

Moved By: Councillor Wilson

That the next Regular Meeting of Council be held on February 14, 2024, in the municipal council chambers, Carlyle, Saskatchewan, commencing at 1:30p.m.

CARRIED

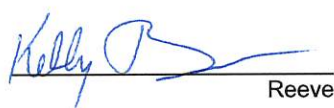
Resolution #
2024-0034

10. ADJOURNMENT

Moved By: Councillor Weir

That this meeting adjourn at 4:27p.m.

CARRIED


Reeve


CAO