

RURAL MUNICIPALITY OF MOOSE MOUNTAIN NO. 63

Meeting Minutes

September 13, 2023 - Regular Meeting - 08:30 AM

Minutes of a Regular Meeting of Council of the Rural Municipality of Moose Mountain No. 63, held in the municipal office council chambers at 250, 8th Street West in Carlyle, Saskatchewan on Wednesday, September 13, 2023.

Reeve
Councillor Division 1
Councillor Division 2
Councillor Division 3
Councillor Division 4
Councillor Division 5
Councillor Division 6
C.A.O.

Kelly Brimner
Donald Boutin
Darcy Moore
Vacant
Rylan Weir
Jack Wilson
Blair Andrew
Christie Hislop

1. CALL TO ORDER

Reeve, Kelly Brimner, presided and called the meeting to order at 8:23a.m.

2. DELEGATIONS

2.1 Hank Shaw- 8:25a.m.

Hank Shaw with Shaw Earth Moving Ltd came in to discuss the progress of our road construction projects.

Resolution #
2023-189

3. MINUTES OF PREVIOUS MEETING

Moved By: Councillor Wilson

That the minutes of the Regular Meeting of Council held August 9, 2023, be approved as read.

CARRIED

Resolution #
2023-190

4. MONTHLY FINANCIAL STATEMENT

Moved By: Councillor Andrew

That the statement of Financial Activities for the period ending August 31, 2023, attached to and forming a part of these minutes be accepted as presented.

CARRIED

5. NEW BUSINESS

Resolution #
2023-191

5.1 Temporary Assistant Administrator

Moved By: Councillor Moore

That Jennifer McNabb be offered employment as the Temporary Assistant Administrator for the Rural Municipality of Moose Mountain No. 63 and that details of her employment be as follows:

- Start date will be October 3, 2023 for approximate 18 month term;
- Employment will be full-time, 4 days per week;
- Starting salary will be \$29.50/hr;
- Additional duties, responsibilities and benefits as stated in the "Employee Job Description".

CARRIED

Resolution #
2023-192

5.2 Scott Land & Lease Wellsite Addition- SE 04-07-03 W2

Moved By: Councillor Moore

That approval be granted to Scott Land & Lease Ltd., agents for Axial Exploration Ltd., to construct an oil wellsite and access road on SE 04-07-03 W2 as shown on the plan of survey by Midwest Surveys Inc. File No.ES-0578-23-W1-WST.

CARRIED



Resolution #
2023-193

5.3 SaskPower Request- SE 27-08-03 W2 & NE 22-08-03 W2

Moved By: Councillor Andrew

That approval be granted to SaskPower to bore the grid road and trench three phase underground primary cable in the road allowance, as per SaskPower File Number: 302987664-CA 20404321.

CARRIED

Resolution #
2023-194

5.4 Aldon Oils- Flowline 34-07-01 W2

Moved By: Councillor Boutin

That approval be granted to Aldon Oils Ltd., to construct a flowline at 4B8-34-7-1 W2 (well site) to 2A2-34-7-1 W2 (tie in) as per the revised plan of survey by GeoVerra File No. 22-04253-001-PL-R0.

CARRIED

Resolution #
2023-195

5.5 Aldon Oils Wellsite Addition- SE 34-07-01 W2

Moved By: Councillor Boutin

That approval be granted to Aldon Oils Ltd., to construct an oil wellsite and access road at SE 34-07-01 W2 as per plan of survey GeoVerra File No. 22-04251-001-W_R0.

CARRIED

5.6 Policy Updates

Resolution #
2023-196

5.6.1 GG.7) Employee Benefits - Administrator - Repeal

Moved By: Councillor Andrew

That Council repeal policy GG.7) Employee Benefits - Administrator.

CARRIED

Resolution #
2023-197

5.6.2 GG.8) Employee Benefits - Office Assistant - Repeal

Moved By: Councillor Weir

That Council repeal policy GG.8) Employee Benefits - Office Assistant.

CARRIED

Resolution #
2023-198

5.6.3 T.7) Employee Benefits - Outside Employees - Repeal

Moved By: Councillor Moore

That Council repeal policy T.7) Employee Benefits - Outside Employees.

CARRIED

Resolution #
2023-199

5.6.4 GG.22) Employee Benefits - All Employees

Moved By: Councillor Andrew

That Council approve policy GG.22) Employee Benefits - All Employees.

CARRIED

Resolution #
2023-200

5.6.5 T.9) Cellular Phone Usage- Repeal

That Council repeal policy T.9) Cellular Phone Usage.

CARRIED

Resolution #
2023-201

5.7 MMHCC Annual Levy & Payment

Moved By: Councillor Andrew

That the annual levy of the Moose Mountain Health Care Corporation in the amount of \$43,400.00 be approved for payment.

CARRIED



Resolution #
2023-202

5.8 Approach Request SW 14-08-01 W2

Moved By: Councillor Boutin

That approval be granted for approach development at SW 14-08-01-W2, as outlined on Road Approach Request Application No. 4-2023.

CARRIED

Resolution #
2023-203

5.9 Health, Safety and Environmental (HSE) Manual

5.9.1 6.20 Hazard Assessment Policy

Moved By: Councillor Weir

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.20 Hazard Assessment Policy in our HSE Manual.

CARRIED

Resolution #
2023-204

5.9.2 6.21 Hydrogen Sulphide – (H2S) Policy

Moved By: Councillor Wilson

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.21 Hydrogen Sulphide – (H2S) Policy in our HSE Manual.

CARRIED

Resolution #
2023-205

5.9.3 6.22 Incident and Accident Investigations Policy

Moved By: Councillor Boutin

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.22 Incident and Accident Investigations Policy in our HSE Manual.

CARRIED

Resolution #
2023-206

5.9.4 6.23 Inspections Policy

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.23 Inspections Policy in our HSE Manual.

CARRIED

Resolution #
2023-207

5.9.5 6.24 Lockout and Tagout Policy

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.24 Lockout and Tagout Policy in our HSE Manual.

CARRIED

6. DELEGATIONS

6.1 Jamie Smith- 9:30a.m.

Jamie Smith came in on behalf of the Estate of Marilyn Poole to discuss a missed 293 exemption.

Resolution #
2023-208

6.2 293 Tax Abatement

Moved By: Councillor Andrew

That the Municipal taxes in the amount of \$895.44 be abated on Roll #625 000 for the 2023 year due to 293 Exemption mistake.

CARRIED

Resolution #
2023-209

7. ACCOUNTS FOR APPROVAL AND PAYMENT

Moved By: Councillor Boutin

That accounts as presented to Council in the amount of \$682,879.80 and listed as cheque #'s 7406 to 7423 and online payments dated August 31, 2023 attached to and forming a part of these minutes be approved and paid.

CARRIED



Resolution # 2023-210	8. COUNCIL AND ADMINISTRATION REPORTS Moved By: Councillor Moore DIVISION 1 - Donald Boutin DIVISION 2 - Darcy Moore DIVISION 4 - Rylan Weir DIVISION 5 - Jack Wilson DIVISION 6 - Blair Andrew REEVE- Kelly Brimmer CAO- Christie Hislop That the Council and Administration reports be accepted as presented. CARRIED
Resolution # 2023-211	8.1 Antler Gravel Pit Moved By: Councillor Weir That Council offer the RM of Antler No. 61 \$8.00 per yard for their approximate 31,000 yards of crushed gravel at the VanSprundel pit located in our RM at SE-27-07-01-W2. CARRIED
Resolution # 2023-212	8.2 Road Construction- Clay capping of 4.8 kms (3 miles) on TWP RD 084 Moved By: Councillor Weir That the tender dated May 9, 2023 for the following road construction project, be awarded to Shaw Earth Moving Ltd. for the total price of \$264,750.00 to be payable in 2024; Clay capping of 4.8 kms (3 miles) on TWP RD 084. South of Sections 28,29,30-08-02-W2. CARRIED
Resolution # 2023-213	9. CORRESPONDENCE Moved By: Councillor Wilson That the correspondence presented having been read, now be filed. CARRIED
Resolution # 2023-214	10. NEXT MEETING OF COUNCIL Moved By: Councillor Boutin That the next Regular Meeting of Council be held on October 11, 2023, in the municipal council chambers, Carlyle, Saskatchewan, commencing at 8:30a.m. CARRIED
Resolution # 2023-215	11. ADJOURNMENT Moved By: Councillor Weir That this meeting adjourn at 11:53a.m. CARRIED
	Reeve CAO