

**RURAL MUNICIPALITY OF MOOSE MOUNTAIN NO. 63**  
**Meeting Minutes**  
**December 14, 2021 - Regular Meeting - 01:30 PM**

Minutes of a Regular Meeting of Council of the Rural Municipality of Moose Mountain No. 63, held in the municipal office council chambers at 250, 8th Street West in Carlyle, Saskatchewan on Tuesday, December 14, 2021.

Reeve	Kelly Brimner
Councillor Division 1	Donald Boutin
Councillor Division 2	Rick Burnett
Councillor Division 3	Rick DeGeer
Councillor Division 4	Rylan Weir
Councillor Division 5	Jack Wilson
Councillor Division 6	Mitchell Weber
Acting Administrator	Kim Cassibo

**1. CALL TO ORDER**

Reeve, Kelly Brimner, presided and called the meeting to order at 1:28 p.m.

At this time, the Acting Administrator provided newly elected Division 4 Councillor, Rylan Weir, a copy of the "Code of Ethics for Members of Council", as per Schedule 1, Part III of the Appendix of "The Municipalities Regulations" to read and review. Prior to proceeding with the usual business of the meeting, Rylan Weir, subscribed to an "Oath of Office for Members of Council" for his position as Division 4 Councillor for the R.M. of Moose Mountain No. 63 and filed said oath with the Acting Administrator.

**2. APPOINTMENTS**

Resolution #  
2021-257

**2.1 Acting Administrator**

Moved By: Councillor Wilson

That Kim Cassibo be appointed Acting Administrator for the duration of C.A.O., Sandra McClement's absence due to short-term disability.

**CARRIED**

**3. MINUTES OF PREVIOUS MEETINGS**

Resolution #  
2021-258

**3.1 Regular Meeting Minutes - November 9, 2021**

Moved By: Councillor Burnett

That the minutes of the Regular Meeting of Council held November 9, 2021, be approved as read.

**CARRIED**

Resolution #  
2021-259

**3.2 Special Meeting Minutes - November 17, 2021**

Moved By: Councillor Burnett

That the minutes of the Special Meeting of Council held November 17, 2021, be approved as read.

**CARRIED**

Resolution #  
2021-260

**4. MONTHLY FINANCIAL STATEMENT**

Moved By: Councillor Wilson

That the Statement of Financial Activities for the period ending November 30, 2021, attached to and forming a part of these minutes be accepted as presented.

**CARRIED**

KB

KC

**5. NEW BUSINESS**

Resolution #  
**2021-261**

**5.1 Signing Authority**

**Moved By: Councillor Weber**

That the following individuals are authorized to have signing authority for the Rural Municipality of Moose Mountain No. 63:  
Sandra McClement - C.A.O.  
Kim Cassibo - Assistant Administrator  
Kelly Brimner - Reeve  
Jack Wilson - Deputy Reeve  
Rick DeGeer - Acting Reeve

**CARRIED**

**5.2 Bylaw 5-2021**

Resolution #  
**2021-262**

**5.2.1 Bylaw 5-2021 - First Reading**

**Moved By: Councillor Wilson**

That Bylaw No. 5-2021, being a bylaw to establish signing authority and to authorize certain expenditures, be read a first time.

**CARRIED**

**5.2.2 Bylaw 5-2021 - Second Reading**

Resolution #  
**2021-263**

**Moved By: Councillor Boutin**

That Bylaw No. 5-2021, being a bylaw to establish signing authority and to authorize certain expenditures, be read a second time.

**CARRIED**

**5.2.3 Bylaw 5-2021 - Third Reading Approval**

Resolution #  
**2021-264**

**Moved By: Councillor Weber**

That Bylaw No. 5-2021, being a bylaw to establish signing authority and to authorize certain expenditures, be given three readings at this meeting.

**CARRIED**

**5.2.4 Bylaw 5-2021 - Third Reading**

Resolution #  
**2021-265**

**Moved By: Councillor Weir**

That Bylaw No. 5-2021, being a bylaw to establish signing authority and to authorize certain expenditures, be read a third time, and finally adopted.

**CARRIED**

**5.3 Fuel Tenders**

Resolution #  
**2021-266**

**Moved By: Councillor Burnett**

That the tender of Girard Bulk Service Ltd. to supply fuel during the 2022 year be accepted at the tendered price of:  
\$1.1734/L plus GST for a total of \$1.2320/L

**CARRIED**

*KB*

*HC*

Resolution #  
2021-267

#### 5.4 Board & Committee Member Appointments 2022

Moved By: Councillor Weber

That the following persons be appointed to represent the Rural Municipality of Moose Mountain No. 63 on the respective "Boards" and "Committees" for 2022:

- AGRICULTURAL, DEVELOPMENT & DIVERSIFICATION BOARD - Kelly Brimner
- AGRICULTURE PRODUCERS ASSOC. OF SK - Jack Wilson
- AIRPORT COMMISSION - CARLYLE - Mitchell Weber
- ASSESSOR - Current Administrator
- BEAR CLAW CASINO COMMUNITY DEVELOPMENT CORP. - Jack Wilson
- BOARD OF REVISION & SECRETARY - Western Municipal Consulting Ltd.
- CORNERSTONE COMM. PLANNING GROUP - Jack Wilson, Rick Burnett, Current Administrator
- CORNERSTONE COMM RECREATION & CULTURE FOUNDATION - Jack Wilson, Rick Burnett, Current Administrator
- DEVELOPMENT APPEALS BOARD & SECRETARY - Western Municipal Consulting Ltd.
- EMERGENCY MEASURES COORDINATOR - Brent Stillwell
- E.M.O. EMERGENCY OPERATIONS COMM. - Rick Burnett
- FIRE - CARLYLE BOARD - Rick Burnett, Jack Wilson, Mitchell Weber
- FIRE CHIEF - CARLYLE - Don VanMeer
- FIRE - MANOR BOARD - Kelly Brimner & Rylan Weir
- FIRE CHIEF - MANOR - Brayden Rowley
- GLEN MORRIS CEMETERY - Jack Wilson
- LIBRARY BOARD - CARLYLE - Darlene Burnett
- LIBRARY BOARD - MANOR - Tracy Brimner
- LIBRARY - SOUTHEAST REGIONAL - Tracy Brimner
- MOOSE MTN. AGRICULTURAL DAY COMM. - Donald Boutin
- MOOSE MTN. HEALTH CARE CORP. - Kelly Brimner
- MOOSE MOUNTAIN MEATS CO-OP LTD - Kelly Brimner
- NUISANCE ABATEMENT INSPECTOR - Municipal Foreman & Respective Councillor
- PEST CONTROL OFFICER - Terry Barnes
- REDCOAT MUTUAL AID AREA CONTROL COMM. - Jack Wilson
- ROAD BAN COMMITTEE - Kelly Brimner & Mitchell Weber
- SASKALERT - Brent Stillwell
- SOUTHEAST TRANSPORTATION PLANNING COMM. - Donald Boutin
- STRAY ANIMALS ACT - Current Administrator
- STRAY ANIMAL POUND/POUNDKEEPER - Chopper K Auction Services
- WAWOTA HEALTH CARE FOUNDATION - Tracy Brimner
- WEED INSPECTOR - Dorothee Corrigan

CARRIED

Resolution #  
2021-268

#### 5.5 Board of Revision 2022

Moved By: Councillor Boutin

That per the proposed agreement, Western Municipal Consulting be appointed to provide municipal appeal services for 2022.

CARRIED

Resolution #  
2021-269

#### 5.6 Cemetery Maintenance

Moved By: Councillor Weber

That the following cemetery maintenance grants be paid:

- West Carlyle Cemetery - \$250.00
- Sutherland Cemetery - \$200.00
- All Saints Community Cemetery - \$250.00
- Manor Community Cemetery - \$650.00
- St. Mary's Wordsworth Cemetery - \$350.00
- Glen Morris Cemetery - \$2900.00
- Church of Our Lady - \$400.00

CARRIED

KB

KC

- Resolution #  
2021-270
- 5.7 Fraud & Error Policy Review**
- Moved By: Councillor Weir
- That the Administrator and Council review and complete policy GG.2, the "Fraud and Error Policy Checklist" for 2021.
- CARRIED**
- Resolution #  
2021-271
- 5.8 Council Remuneration Review**
- Moved By: Councillor Wilson
- That Council remuneration remain the same with no increases for 2022.
- CARRIED**
- Resolution #  
2021-272
- 5.9 SARM Benefits Renewal 2022**
- Moved By: Councillor Boutin
- That the SARM Benefits Renewal Report be reviewed, updated and renewed for 2022.
- CARRIED**
- Resolution #  
2021-273
- 5.10 SARM PSIP Renewal 2022**
- Moved By: Councillor Weber
- That the property insurance values for R.M. buildings and equipment be reviewed and renewed under the SARM Property Insurance Program for 2022.
- CARRIED**
- Resolution #  
2021-274
- 5.11 Regular Meeting Dates**
- Moved By: Councillor Wilson
- That Regular Meeting of Council of the R.M. of Moose Mountain No. 63, be held on the second Tuesday of each month in the R.M. of Moose Mountain municipal office council chambers at 250, 8th Street West, Carlyle, SK, commencing at 1:30 p.m. local time.
- CARRIED**
- Resolution #  
2021-275
- 5.12 Payment of Outstanding Accounts**
- Moved By: Councillor DeGeer
- The all remaining invoices for 2021 be paid without prior council approval.
- CARRIED**
- Resolution #  
2021-276
- 5.13 RMAA Curling 2022**
- Moved By: Councillor Burnett
- That the R.M. of Moose Mountain No.63 enter a curling team in the Division 1 curling being held in Whitewood, SK on January 27th, 2022 at a cost of \$100.00.
- CARRIED**
- Resolution #  
2021-277
- 6. ACCOUNTS FOR APPROVAL AND PAYMENT**
- Moved By: Councillor Burnett
- That accounts as presented to Council in the amount of \$157,523.10, listed as cheque #'s 6949 to 6974 and online payments dated November 31, 2021, be approved for payment and attached, forming a part of these minutes.
- CARRIED**

KB

HC

**7. COUNCIL AND ADMINISTRATION REPORTS**

- *DIVISION 1 - Donald Boutin*
- *DIVISION 2 - Richard Burnett*
- *DIVISION 3 - Rick DeGeer*
- *DIVISION 4 - Rylan Weir*
- *DIVISION 5 - Jack Wilson*
- *DIVISION 6 - Mitchell Weber*
- *ACTING ADMINISTRATOR - Kim Cassibo*

Resolution #  
**2021-278**

**8. CORRESPONDENCE**

Moved By: Councillor Boutin

That the correspondence presented having been read, now be filed.

**CARRIED**

Resolution #  
**2021-278**

**9. NEXT MEETING OF COUNCIL**

Moved By: Councillor DeGeer

That the next Regular Meeting of Council be held on January 11, 2022, in the municipal office council chambers, Carlyle, Saskatchewan, commencing at 1:30 p.m.

**CARRIED**

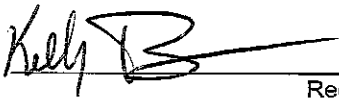
Resolution #  
**2021-279**

**10. ADJOURNMENT**

Moved By: Councillor Weir

That this meeting adjourn at 2:52 p.m.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Acting Administrator