

**RURAL MUNICIPALITY OF MOOSE MOUNTAIN NO. 63**

**Meeting Minutes**

**August 11, 2020 - Regular - 03:00 PM**

Minutes of a Regular Meeting of Council of the Rural Municipality of Moose Mountain No. 63, held in the municipal office council chambers in Carlyle, Saskatchewan on Tuesday, August 11, 2020.

**Present**

Reeve  
Councillor Division 1  
Councillor Division 2  
Councillor Division 3  
Councillor Division 4  
Councillor Division 5  
Councillor Division 6  
Acting Administrator  
Assistant

Kelly Brimner  
Donald Boutin  
Richard Burnett  
Paul Delalleau  
Alex Eisler  
Jack Wilson  
Mitchell Weber  
Sandra McClement  
Kim Cassibo

**1. CALL TO ORDER**

Reeve, Kelly Brimner, presided and called the meeting to order at 3:00PM.

**2. DELEGATIONS**

**2.1 4:00PM Joey Brady & Abdoul Teuw (PIC)**

**2.2 4:30PM Ron Matsalla**

Resolution # 2020-151 **3. MINUTES OF PREVIOUS MEETING**

**Moved By: Councillor Wilson**

That the minutes of the Regular Meeting of Council held July 14, 2020 and the Special Meeting of Council held July 21, 2020 be approved as read.

**CARRIED**

**4. UNFINISHED BUSINESS**

Resolution # 2020-152 **5. MONTHLY FINANCIAL STATEMENT**

**Moved By: Councillor Delalleau**

That the statement of Financial Activities for the period ending July 31, 2020 attached to and forming a part of these minutes be accepted as presented.

**CARRIED**

**6. NEW BUSINESS**

Resolution # 2020-153 **6.1 Manor Road Building Tender Opening**

**Moved By: Councillor Boutin**

That the tender from DJ Miller & Sons Construction Ltd. for the Grid 603 Upgrade be accepted at the tendered price of \$499,261.35.

**CARRIED**

Resolution # 2020-154 **6.2 Appointment of Acting Administrator**

**Moved By: Councillor Delalleau**

That Sandra McClement be appointed Acting Administrator effective immediately.

**CARRIED**

Resolution # 2020-155 **6.3 Application for Acting Administrator Permit**

**Moved By: Councillor Wilson**

That as per Section 110 (5) of The Municipalities Act, the Rural Municipality of Moose Mountain No. 63 submit an Application for Permit Re: Acting Administrator to RMAA for Sandra McClement.

**CARRIED**

Resolution # 2020-156 **6.4 Appointment of Assistant Administrator**

AD

Moved By: Councillor Boutin

That Kim Cassibo be appointed Assitant Administrator effective immediately.

**CARRIED**

Resolution # 2020-157 6.5 LGA Certification

Moved By: Councillor Delalleau

That the Acting Administrator, Sandra McClement, and Assistant Administrator, Kim Cassibo, apply for the Local Government Administration Program at the University of Regina.

**CARRIED**

Resolution # 2020-158 6.6 R. Matsalla Mentor

Moved By: Councillor Burnett

That Ron Matsalla is appointed as Mentor for Sandra McClement and Kim Cassibo to complete their Rural Class C Certification through RMAA at an hourly rate \$60.00/hour, hours to be determined by the Acting Administrator and reviewed by Council at Regular Meetings of Council.

**CARRIED**

Resolution # 2020-159 6.7 K. Cassibo Vacation Request

Moved By: Councillor Boutin

That Kim Cassibo be granted the following vacation days:  
September 29-October 2, 2020  
October 6-9, 2020

**CARRIED**

Resolution # 2020-160 6.8 B. Phenix Vacation Request

Moved By: Councillor Delalleau

That Bob Phenix be granted the following vacation days:  
September 14-18, 2020

**CARRIED**

Resolution # 2020-161 6.9 Credit Card Application

Moved By: Councillor Burnett

That the R.M. of Moose Mountain apply for a MasterCard through Affinity Credit Union in the name of "RM OF MOOSE MOUNTAIN / SANDRA MCCLEMENT" with a limit of \$5000.00.

**CARRIED**

Resolution # 2020-162 6.10 Signing Authority

Moved By: Councillor Wilson

That the Acting Administrator (Sandra McClement) and Reeve (Kelly Brimner), Deputy Reeve (Paul Delalleau) or Acting Reeve (Jack Wilson) be authorized to sign all cheques and approved documents on behalf of the municipality for the remainder of 2020.

**CARRIED**

Resolution # 2020-163 6.11 Financial Statements

Moved By: Councillor Wilson

As per Section 185(3) of the Municipalities Act, the R.M. of Moose Mountain No. 63 will make the Auditor's Report and Financial Statements available for viewing to the public in the RM office and on the website.

**CARRIED**

Resolution # 2020-164 6.12 MuniSoft BankRec Program

Moved By: Councillor Boutin

That the R.M. purchase the MuniSoft BankRec Program.

**CARRIED**

KB

- Resolution # 2020-165    **6.13 Development Permit Application - SW 17-07-02 W2**
- Moved By: Councillor Burnett**
- That the Development Permit Application for SW 17-07-02 W2 be approved.
- CARRIED**
- Resolution # 2020-166    **6.14 Road Approach Request Application SE 30-07-02 W2**
- Moved By: Councillor Burnett**
- That the Road Approach Request Application for SE 30-07-02 W2 be approved.
- CARRIED**
- Resolution # 2020-167    **6.15 V-Plow for Manor Grader**
- Moved By: Councillor Eisler**
- That a V-Plow be purchased for the Manor grader at the quoted price of \$13,320.00.
- CARRIED**
- Resolution # 2020-168    **6.16 FCM Application**
- Moved By: Councillor Delalleau**
- That the RM of Moose Mountain No.63 apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for asset data improvements and commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:
- Improvements to Asset Inventory and Condition Data
  - Development of initial Infrastructure Asset Management Plan
  - Development of Asset Management Strategy and Roadmap
- Furthermore, that the municipality commits \$5,500.00 from its budget toward the costs of this initiative.
- CARRIED**
- Resolution # 2020-169    **6.17 MEEP Application**
- Moved By: Councillor Boutin**
- That the R.M. of Moose Mountain No. 63 apply to the Municipal Economic Enhancement Program (MEEP) for the Manor Road Building Project.
- CARRIED**
- Resolution # 2020-170    **6.18 Purchase of Fridge for Office**
- Moved By: Councillor Eisler**
- That the R.M. of Moose Mountain purchase a fridge for the office.
- CARRIED**
- Resolution # 2020-171    **6.19 Rusty Relics Museum Annual Grant**
- Moved By: Councillor Delalleau**
- That the R.M. issue a cheque in the amount of \$800.00 to Rusty Relics Museum for their annual operating grant.
- CARRIED**
- Resolution # 2020-172    **7. ACCOUNTS FOR APPROVAL AND PAYMENT**
- Moved By: Councillor Burnett**
- That accounts as presented to Council in the amount of \$449,390.55 and listed as cheque #'s 6589 to 6607 and online payments dated August 11, 2020 and attached to and forming a part of these minutes be approved and paid.
- CARRIED**
- 8. COUNCIL AND ADMINISTRATION REPORTS**

- DIVISION 1 - Donald Boutin

*KB*

- *DIVISION 2 - Richard Burnett*
- *DIVISION 3 - Paul Delalleau*
- *DIVISION 4 - Alex Eisler*
- *DIVISION 5 - Jack Wilson*
- *DIVISION 6 - Mitch Weber*
- *ACTING ADMINISTRATOR - Sandra McClement*

Resolution # 2020-173    **9.    CORRESPONDENCE**

**Moved By: Councillor Wilson**

That the presented correspondence having been read, be filed.

**CARRIED**

Resolution # 2020-174    **10.    NEXT MEETING OF COUNCIL**

That the next Regular Meeting of Council be held on September 8, 2020, in the municipal council chambers, Carlyle, Saskatchewan, commencing at 3:00PM.

**CARRIED**

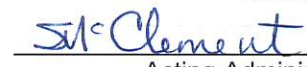
Resolution # 2020-175    **11.    ADJOURNMENT**

**Moved By: Councillor Burnett**

That this meeting adjourn at 6:51PM.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Acting Administrator