

**RURAL MUNICIPALITY OF MOOSE MOUNTAIN NO. 63**

**Meeting Minutes**

**January 14, 2020 - Regular Meeting - 03:30 PM**

Minutes of a Regular Meeting of Council of the Rural Municipality of Moose Mountain No. 63, held in the municipal office council chambers in Carlyle, Saskatchewan on Tuesday, January 14th, 2020.

**Present**

Reeve  
Councillor Division 1  
Councillor Division 2  
Councillor Division 3  
Councillor Division 4  
Councillor Division 5  
Councillor Division 6  
Administrator

Kelly Brimner  
Donald Boutin  
Richard Burnett  
Paul Delalleau  
Alex Eisler  
Jack Wilson  
Mitchell Weber - Absent  
Lynne Hewitt

**1. CALL TO ORDER**

Reeve Kelly Brimner presided and called the meeting to Order at 3:32.

**2. DELEGATIONS**

**2.1 Sgt. Darren Simons - Carlyle Detachment - 4:00 p.m.**

Staff Sgt. Darren Simons attended the meeting from 4:00 p.m. to 4:40 p.m. The main purpose of the detachment is crime prevention and traffic safety. Staff Sgt. Simons would like to know what they can improve on to be included in his annual performance report for the upcoming year. Traffic unit - Has 4 members which includes one new member. The detachment has 13 members. All members are radar trained. The Carlyle detachment has been assisting at Deschambault Lake to assist due to lack of members. There have been 8 out of 13 members go up to Deschambault Lake.

Resolution # 2020-001

**3. MINUTES OF PREVIOUS MEETING**

Moved By: Councillor Boutin

That the minutes of the Regular Meeting of Council held December 10th, 2019 and the Special Meeting held December 10th, 2019 be approved as read.

**CARRIED**

**4. UNFINISHED BUSINESS**

Resolution # 2020-02

**5. MONTHLY FINANCIAL STATEMENT**

Moved By: Councillor Wilson

That the statement of Financial Activities for the period ending December 31st, 2019, and attached to and forming a part of these minutes be accepted as presented.

**CARRIED**

**6. NEW BUSINESS**

Resolution # 2020-003

**6.1 SARM Fidelity Bond**

Moved By: Councillor Wilson

That the SARM Fidelity Bond covering employees of the Municipality be presented, reviewed and renewed as follows:

- Coverage, Fidelity Bond - \$100,000.00
- Premium - \$230.00

**CARRIED**



Resolution # 2020-004 6.2 **A.P.A.S. Membership 2020**

Moved By: Councillor Wilson

That council agree to renew the membership with the Agricultural Producers Association of Saskatchewan, and further that the membership fee for 2020 in the amount of \$10,311.11 be paid.

**CARRIED**

Resolution # 2020-005 6.3 **Red Coat Mutual Aid 2020 Municipal Requisition**

Moved By: Councillor Burnett

That the requisition from Red Coat Mutual Aid in the amount of \$1620.00 be paid as presented.

**CARRIED**

Resolution # 2020-006 6.4 **Municipal Revenue Sharing Grant - Declaration of Eligibility**

Moved By: Councillor Boutin

The Council of the R.M. of Moose Mountain No. 63 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of Education of Property Taxes
- Adoption of a Council Procedure Bylaw
- Adoption of an Employee Code of Conduct
- All members of council have filed and annually updated their Public Disclosure Statements, as required

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED**

Resolution # 2020-007 6.5 **Change of Foreman Status**

Moved By: Councillor Eisler

That Robert Phenix and Wade Fox share the position of Foreman for the R.M. of Moose Mountain No. 63 effective January 1st, 2020 and that they also share the salary amount allotted for this position.

**CARRIED**

Resolution # 2020-008 6.6 **Vermilion Energy Inc. - SW 23-7-3 W2M**

Moved By: Councillor Burnett

That approval be given to Millennium Land Ltd. agents for Vermilion Energy Inc. for the following:

- Powerline Installation
- SW 23-7-3 W2M
- As shown on Survey plan of Caltec Surveys File #319-1494
- Vermilion Energy Inc. File: S01772

**CARRIED**

Resolution # 2020-009 6.7 **Tenders for New Grader**

Moved By: Councillor Eisler

That the R.M. of Moose Mountain No. 63 advertise on SaskTenders for the purchase of a new grader in 2020 and that the tenders be opened at the regular meeting on March 17th, 2020.

**CARRIED**

KB



Resolution # 2020-010 6.8 **Lynne Hewitt - Vacation Request**

**Moved By: Councillor Burnett**

That Lynne Hewitt be given approval for the following vacation days in 2020:  
February 14th  
March 2nd  
June 29th & 30th  
July 2nd - 4th

**CARRIED**

Resolution # 2020-011 6.9 **Sask Alert Changes**

That the R.M. of Moose Mountain No. 63 continue to participate in SaskAlert and that they participate only in the Part 1 Theory Training.

**CARRIED**

Resolution # 2020-012 6.10 **Sask. Lotteries Trust Fund**

**Moved By: Councillor Wilson**

That Council make the following population allocation regarding the Sask. Lotteries Community Grant Program for 2020:

- Town of Carlyle 67% = 330 @ \$6.35 = \$2093.08
- Village of Manor 33% = 162 @ \$6.35 = \$1030.92

Total = \$3124.00

**CARRIED**

Resolution # 2020-013 6.11 **Jaguar Engineering Ltd.**

**Moved By: Councillor Eisler**

That the R.M. of Moose Mountain No. 63 write-off taxes municipal and education owed by Jaguar Engineering Ltd. due to bankruptcy and oil well sites being reclaimed.

**CARRIED**

Resolution # 2020-014 6.12 **Vacation Time**

**Moved By: Councillor Boutin**

That the Administrator be given the authority to approve holidays for office staff and outside staff and that all vacation time be tracked for each employee annually and signed off by the reeve at year end.

Paul Delalleau entered the meeting at 5:44 p.m.

**CARRIED**

Resolution # 2020-2015 7. **ACCOUNTS FOR APPROVAL AND PAYMENT**

**Moved By: Councillor Burnett**


That accounts as presented to Council in the amount of \$163,566.49 and listed as cheque #'s 6460 to 6485, online payments dated December 31st, 2019 and January 14th, 2020 and attached to and forming a part of these minutes be approved and paid.

**CARRIED**

**8. COUNCIL AND ADMINISTRATION REPORTS**

- Reeve - Kelly Brimmer
- DIVISION 1 - Donald Boutin
- DIVISION 2 - Richard Burnett
- DIVISION 3 - Paul Delalleau
- DIVISION 4 - Alex Eisler
- DIVISION 5 - Jack Wilson
- DIVISION 6 - Mitch Weber - Absent
- ADMINISTRATOR - Lynne Hewitt

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9. **CORRESPONDENCE**

Moved By: Councillor Delalleau

That the attached correspondence having been read, now be filed.

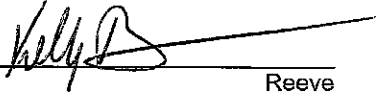
10. **NEXT MEETING OF COUNCIL**

That the next Regular Meeting of Council be held on February 11th, 2020, in the municipal council chambers, Carlyle, Saskatchewan, commencing at 3:30 p.m.

Resolution # 2020-016

11. **ADJOURNMENT**

That this meeting adjourn at 6:02 p.m.

  
Reeve

 **CARRIED**  
Administrator