

**RURAL MUNICIPALITY OF MOOSE MOUNTAIN NO. 63**

**Meeting Minutes**

**August 9, 2023 - Regular Meeting - 08:30 AM**

Minutes of a Regular Meeting of Council of the Rural Municipality of Moose Mountain No. 63, held in the municipal office council chambers at 250, 8th Street West in Carlyle, Saskatchewan on Wednesday, August 9, 2023.

Reeve  
Councillor Division 1  
Councillor Division 2  
Councillor Division 3  
Councillor Division 4  
Councillor Division 5  
Councillor Division 6  
C.A.O.  
Assistant Administrator

Kelly Brimner  
Donald Boutin  
Darcy Moore  
Vacant  
Rylan Weir  
Jack Wilson  
Blair Andrew (absent)  
Christie Hislop  
Kim Mortimore

**1. CALL TO ORDER**

Reeve, Kelly Brimner, presided and called the meeting to order at 8:36a.m.

Resolution #  
**2023-160**

**2. MINUTES OF PREVIOUS MEETING**

**Moved By: Councillor Moore**

That the minutes of the Regular Meeting of Council held July 12, 2023, be approved as read.

**CARRIED**

Resolution #  
**2023-161**

**3. UNFINISHED BUSINESS**

**Moved By: Councillor Boutin**

That the R.M. of Moose Mountain No. 63 transfer \$1,000,000.00 from our Capital Trust Fund bank account at Affinity Credit Union, to our High Interest Savings Account with the SARM partner, CIBC Commercial Banking.

**CARRIED**

Resolution #  
**2023-162**

**4. MONTHLY FINANCIAL STATEMENT**

**Moved By: Councillor Wilson**

That the statement of Financial Activities for the period ending July 31, 2023, attached to and forming a part of these minutes be accepted as presented.

**CARRIED**

**5. NEW BUSINESS**

Resolution #  
**2023-163**

**5.1 Division 3 Vacancy**

**Moved By: Councillor Weir**

That as per section 148 in the Municipalities Act, the Rural Municipality of Moose Mountain No. 63 declares Division 3 vacant and sets a by-election date for November 1, 2023.

**CARRIED**

Resolution #  
**2023-164**

**5.2 Appointment of Acting Reeve**

That Rylan Weir be appointed to represent the Rural Municipality of Moose Mountain No. 63 as Acting Reeve,

and furthermore that Rylan Weir be authorized to have signing authority and Rick DeGeer be removed as signing authority for Rural Municipality of Moose Mountain No. 63.

**CARRIED**

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Resolution #  
2023-165

**5.3 Subdivision Request- SW 03-08-01 W2**

**Moved By: Councillor Boutin**

That the Council of the Rural Municipality of Moose Mountain No. 63, recommend approval of the proposed subdivision of the SW¼ 03-08-01 W2 as applied for by Timothy Bastable, of Wauchope, SK. The intended use is to create a residential acreage, compliant with Section 5A-5.3.2(1)(e) of Zoning Bylaw No. 2-2006; and further, that no service agreement be required between the R.M. and Developer. File: SUBD-001792-2023.

**CARRIED**

Resolution #  
2023-166

**5.4 RFNow Path addition- Carlyle to Kisbey**

**Moved By: Councillor Weir**

That approval be granted to RFNow Inc. for a proposed path addition from Carlyle to Kisbey along Highway 13.

**CARRIED**

Resolution #  
2023-167

**5.5 RFNow Path Addition- Carlyle to Frobisher**

**Moved By: Councillor Moore**

That approval be granted to RFNow Inc. for a proposed path addition from Carlyle to Frobisher along Highway 9.

**CARRIED**

Resolution #  
2023-168

**5.6 Health, Safety and Environmental (HSE) Manual**

**5.6.1 6.9 Fall Protection Policy**

**Moved By: Councillor Moore**

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.9 Fall Protection Policy in our HSE Manual.

**CARRIED**

Resolution #  
2023-169

**5.6.2 6.11 Fire and Explosion - Hot Work Policy**

**Moved By: Councillor Boutin**

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.11 Fire and Explosion - Hot Work Policy in our HSE Manual.

**CARRIED**

Resolution #  
2023-170

**5.6.3 6.12 Fire and Explosion - Flammable Substances Policy**

**Moved By: Councillor Weir**

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.12 Fire and Explosion - Flammable Substances Policy in our HSE Manual.

**CARRIED**

Resolution #  
2023-171

**5.6.4 6.13 First Aid Policy**

**Moved By: Councillor Wilson**

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.13 First Aid Policy in our HSE Manual.

**CARRIED**

Resolution #  
2023-172

**5.6.5 6.14 Fit for Duty Policy**

**Moved By: Councillor Moore**

That the Rural Municipality of Moose Mountain No. 63 approve Section 6.14 Fit for Duty Policy in our HSE Manual.

**CARRIED**

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|---------------------------------|--|
| Resolution #<br><b>2023-173</b> | <p><b>5.6.6 6.15 General Duties Policy</b></p> <p><b>Moved By: Councillor Weir</b></p> <p>That the Rural Municipality of Moose Mountain No. 63 approve Section 6.15 General Duties Policy in our HSE Manual.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| Resolution #<br><b>2023-174</b> | <p><b>5.6.7 6.16 General Health Requirements Policy</b></p> <p><b>Moved By: Councillor Boutin</b></p> <p>That the Rural Municipality of Moose Mountain No. 63 approve Section 6.16 General Health Requirements Policy in our HSE Manual.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| Resolution #<br><b>2023-175</b> | <p><b>5.6.8 6.17 Ground Disturbance Policy</b></p> <p><b>Moved By: Councillor Wilson</b></p> <p>That the Rural Municipality of Moose Mountain No. 63 approve Section 6.17 Ground Disturbance Policy in our HSE Manual.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| Resolution #<br><b>2023-176</b> | <p><b>5.6.9 6.18 Harassment in the Workplace Policy</b></p> <p><b>Moved By: Councillor Moore</b></p> <p>That the Rural Municipality of Moose Mountain No. 63 approve Section 6.18 Harassment in the Workplace Policy in our HSE Manual.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| Resolution #<br><b>2023-177</b> | <p><b>5.6.10 6.19 Harassment in the Workplace - Sexual Harassment Policy</b></p> <p><b>Moved By: Councillor Weir</b></p> <p>That the Rural Municipality of Moose Mountain No. 63 approve Section 6.19 Harassment in the Workplace - Sexual Harassment Policy in our HSE Manual.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| Resolution #<br><b>2023-178</b> | <p><b>5.7 Sask Legion - Military Service Recognition Book</b></p> <p><b>Moved By: Councillor Boutin</b></p> <p>That the R.M. of Moose Mountain No. 63 contribute \$225.00 to the Royal Canadian Legion by the way of an advertisement in the "Military Service Recognition Book".</p> <p style="text-align: right;"><b>CARRIED</b></p> |
| Resolution #<br><b>2023-179</b> | <p><b>5.8 W. Westfall - Trapping Licence for Approval</b></p> <p><b>Moved By: Councillor Wilson</b></p> <p>That Wade Westfall be approved to submit beaver tails to the Rural Municipality of Moose Mountain No. 63 in accordance with SARM's Beaver Control Program guidelines.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| Resolution #<br><b>2023-180</b> | <p><b>5.9 K. Mortimore Vacation Request</b></p> <p><b>Moved By: Councillor Wilson</b></p> <p>That Kim Mortimore be granted the following holidays:<br/>September 7-8 &amp; 11-12, 2023</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| Resolution #<br><b>2023-181</b> | <p><b>5.10 C. Hislop Vacation Request</b></p> <p><b>Moved By: Councillor Boutin</b></p> <p>That Christie Hislop be granted the following holidays:<br/>August 31 - September 1, &amp; September 11, 2023</p> <p style="text-align: right;"><b>CARRIED</b></p>  |

*Handwritten signature*

Resolution #  
2023-182

**5.11 B. Phenix Vacation Request**

**Moved By: Councillor Moore**

That Bob Phenix be granted the following holidays:  
August 21 - 25, 2023

**CARRIED**

Resolution #  
2023-183

**5.12 W. Fox Vacation Request**

**Moved By: Councillor Weir**

That Wade Fox be granted the following holidays:  
August 28 - September 1, 2023

**CARRIED**

Resolution #  
2023-184

**6. ACCOUNTS FOR APPROVAL AND PAYMENT**

**Moved By: Councillor Boutin**

That accounts as presented to Council in the amount of \$227,442.10 and listed as cheque #'s 7380 to 7405 and online payments dated July 31, 2023, attached to and forming a part of these minutes be approved and paid.

**CARRIED**

Resolution #  
2023-185

**7. COUNCIL AND ADMINISTRATION REPORTS**

**Moved By: Councillor Wilson**

- *DIVISION 1 - Donald Boutin*
- *DIVISION 2 - Darcy Moore*
- *DIVISION 4 - Rylan Weir*
- *DIVISION 5 - Jack Wilson*
- *REEVE - Kelly Brimner*
- *CAO- Christie Hislop*
- *ASST ADMINISTRATOR - Kim Mortimore*

**CARRIED**

Resolution #  
2023-186

**8. CORRESPONDENCE**

**Moved By: Councillor Moore**

That the correspondence presented having been read, now be filed.

**CARRIED**

Resolution #  
2023-187

**9. NEXT MEETING OF COUNCIL**

**Moved By: Councillor Boutin**

That the next Regular Meeting of Council be held on September 13, 2023, in the municipal council chambers, Carlyle, Saskatchewan, commencing at 8:30a.m.

**CARRIED**

Resolution #  
2023-188

**10. ADJOURNMENT**

**Moved By: Councillor Weir**

That this meeting adjourn at 11:43a.m.

**CARRIED**

  
Reeve

  
CAO