

RURAL MUNICIPALITY OF MOOSE MOUNTAIN NO. 63

Meeting Minutes

January 11, 2023 - Regular Meeting - 01:30 PM

Minutes of a Regular Meeting of Council of the Rural Municipality of Moose Mountain No. 63, held in the municipal office council chambers at 250, 8th Street West in Carlyle, Saskatchewan on Wednesday, January 11, 2023.

Reeve
Councillor Division 1
Councillor Division 2
Councillor Division 3
Councillor Division 4
Councillor Division 5
Councillor Division 6
C.A.O.
Assistant Administrator

Kelly Brimner
Donald Boutin
Darcy Moore
Rick DeGeer
Rylan Weir
Jack Wilson
Blair Andrew
Christie Hislop
Kim Mortimore

1. CALL TO ORDER

Reeve, Kelly Brimner, presided and called the meeting to order at 1:33 p.m.

2. MINUTES OF PREVIOUS MEETING

Resolution #
2023-001

2.1 Regular Meeting

Moved By: Councillor Boutin

That the minutes of the Regular Meeting of Council held December 6, 2022, be approved as read.

CARRIED

Resolution #
2023-002

2.2 Special Meeting

Moved By: Councillor Wilson

That the minutes of the Special Meeting of Council held December 6, 2022, be approved as read.

CARRIED

3. UNFINISHED BUSINESS

Resolution #
2023-003

3.1 Bylaw 7-2022- Council Procedures Second Reading

Moved By: Councillor Wilson

That Bylaw 7-2022, being a bylaw for council procedures, be read a second time.

CARRIED

Resolution #
2023-004

3.1.1 Bylaw 7-2022- Council Procedures Third Reading Approval

Moved By: Councillor Andrew

That Bylaw 7-2022, being a bylaw for council procedures, be given three readings at this meeting.

CARRIED

Resolution #
2023-005

3.1.2 Bylaw 7-2022- Council Procedures Third Reading

Moved By: Councillor Weir

That Bylaw 7-2022, being a bylaw for council procedures, be read a third time and adopted.

CARRIED

Resolution #
2023-006

3.2 Safety Plan Quotes

Moved By: Councillor Andrew

That the Rural Municipality of Moose Mountain No. 63 accept the proposal for \$6,692.10 from Southeast College to prepare a comprehensive safety plan.

CARRIED

Resolution #
2023-007

4. MONTHLY FINANCIAL STATEMENT

Moved By: Councillor Andrew

That the statement of Financial Activities and Bank Reconciliations for the period ending December 31, 2022, attached to and forming a part of these minutes be accepted as presented.

CARRIED

Resolution #
2023-008

5. NEW BUSINESS

5.1 Municipal Revenue Sharing Declaration

Moved By: Councillor Andrew

That the Council of the Rural Municipality of Moose Mountain No. 63 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required;

and That we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Resolution #
2023-009

5.2 2023 Fidelity Bond Coverage

Moved By: Councillor Weir

That the SARM Fidelity Bond covering employees of the Municipality be presented, reviewed and renewed as follows:

- Coverage, Fidelity Bond - \$100,000.00
- Premium - \$225.00

CARRIED

Resolution #
2023-010

5.3 2023 WCB Coverage

Moved By: Councillor Moore

That Council acknowledge our 2023 Saskatchewan Workers' Compensation Board premium rate of \$1.16.

CARRIED

Resolution #
2023-011

5.4 2022 CRA Reduced EI

Moved By: Councillor Boutin

That Council acknowledge that the 5/12ths of the savings from the 2022 Reduced EI rate goes towards the Rural Municipality paying the employee benefits.

CARRIED

Resolution #
2023-012

5.5 Council iPad's

Moved By: Councillor Andrew

That the Rural Municipality of Moose Mountain No. 63 purchase 3 new iPad's and cases for Division 4, 5 and 6 councillors.

CARRIED



Resolution #
2023-013

5.6 SK AG Lands Branch- Agreement Cancellation Request

Moved By: Councillor Wilson

That the Rural Municipality of Moose Mountain No. 63 submit a Ministry of Agriculture, Lands Branch cancellation form for the following lands listed under the Sask Ag & Food Lease Agreement:
-SE 16-09-03 W2
-SW 16-09-03 W2

CARRIED

Resolution #
2023-014

5.7 SaskPower Request

Moved By: Councillor Andrew

That approval be granted to SaskPower to rebuild approximately 19 kilometers of overhead power line north of Manor in the road allowance, as per SaskPower File Number: 11806856-CA 20378097.

CARRIED

Resolution #
2023-015

5.8 Triland Energy- Wellsite Development SW 27-07-01 W2

Moved By: Councillor Boutin

That approval be granted to Prairie Land & Investment Services Ltd., agents for Triland Energy Inc., to construct a wellsite, access road, temporary work space, approach & culvert at SW 27-07-01 W2 as per revised plan of survey by Midwest Surveys File No.ES-1207-22-W1-WST.

CARRIED

Resolution #
2023-016

5.9 Saturn- Flowline Development SW 14-07-01 W2

Moved By: Councillor Boutin

That approval be granted to Prairie Land & Investment Services Ltd., agents for Saturn Oil & Gas Inc., to construct a flowline and temporary work space at SW 14-07-01 W2 as shown on the plan of survey Caltech No. 22-3415-00-AOP01-R0.

CARRIED

Resolution #
2023-017

5.10 Carlyle Daycare- Office Furniture Request

Moved By: Councillor Weir

That the Rural Municipality of Moose Mountain No. 63 donate one large filing cabinet and two old desks to the Carlyle Cubs Learning Centre for startup of their new Daycare Centre.

CARRIED

Resolution #
2023-018

5.11 Building Permit- NE 31-07-02 W2

Moved By: Councillor Moore

That the following Building Permit Application be approved and forwarded to our building official:

- Application 2022-01
- Commercial - NE 31-07-02-W2
- Construct new office addition- 34' x 36' x 12'

CARRIED

Resolution #
2023-019

5.12 Development Permit Extension- SW 18-08-02 W2

Moved By: Councillor Moore

That Development Permit 2019-03 be given approval of extension, and therefore be exempt from being sent to our building official for inspection.

CARRIED



Resolution #
2023-020

5.13 Sale of Used Equipment - V-Plow

Moved By: Councillor Wilson

That the Rural Municipality of Moose Mountain No. 63 agree to sell our old V-Plow to RM #92 for \$2500.00 plus applicable taxes.

CARRIED

Resolution #
2023-021

6. ACCOUNTS FOR APPROVAL AND PAYMENT

Moved By: Councillor Wilson

That accounts as presented to Council in the amount of \$256,804.49 listed as cheque #'s 7221 to 7257 and online payments dated December 31, 2022 attached to and forming a part of these minutes be approved and paid.

CARRIED

Resolution #
2023-022

7. COUNCIL AND ADMINISTRATION REPORTS

Moved By: Councillor Andrew

- *DIVISION 1 - Donald Boutin*
- *DIVISION 2 - Darcy Moore*
- *DIVISION 3 - Rick DeGeer*
- *DIVISION 4 - Rylan Weir*
- *DIVISION 5 - Jack Wilson*
- *DIVISION 6 - Blair Andrew*
- *CAO- Christie Hislop*

That the Council and Administration reports be accepted as presented.

CARRIED

Resolution #
2023-023

7.1 Grader Tender

Moved By: Councillor DeGeer

That the Rural Municipality of Moose Mountain No. 63 send tender letters for the purchase of a new grader with the intention of trading in our 2018 Caterpillar 160M3 and that the tenders be opened at the regular meeting on February 8, 2023.

CARRIED

Councilor Weir declared a conflict of interest and left the council chambers at 4:03 p.m.

Resolution #
2023-024

7.2 Janitor Increase

Moved By: Councillor Wilson

That Council increase our contract office janitor's wage to \$25.00/hr retroactive to January 1, 2023.

CARRIED

Councilor Weir returned to the meeting at 4:04 p.m.

Resolution #
2023-025

7.3 Payroll Issue

Moved By: Councillor Wilson

That due to previous errors in calculations, council approves increasing Wade Fox's wage to \$83,098.94 annually, retroactive to January 1, 2023.

CARRIED

Resolution #
2023-026

8. CORRESPONDENCE

Moved By: Councillor Moore

That the correspondence presented having been read, now be filed.

CARRIED



Resolution #
2023-027

9. NEXT MEETING OF COUNCIL

Moved By: Councillor Boutin

That the next Regular Meeting of Council be held on February 8, 2023, in the municipal council chambers, Carlyle, Saskatchewan, commencing at 1:30 p.m..

CARRIED

Resolution #
2023-028

10. ADJOURNMENT

Moved By: Councillor Weir

That this meeting adjourn at 4:36 p.m.

CARRIED


Reeve


CAO